



THE Joseph Rowntree
REFORM TRUST LTD

Subject Access Request Form

The accuracy of your information is important to us. Under the Data Protection Act 1998 you have the right to request a copy of the information we hold about you so that you can ensure its accuracy.

Send an email to info@jrrt.org.uk and request the information held about you; or write to us at Joseph Rowntree Reform Trust Limited, The Garden House, Water End, York YO30 6WQ.

You should include

- your full name and postal address;
- details of the specific information you require and any relevant dates, where they are known.

We need to be confident of who you, and therefore may ask you for some identity information to prove this.

JRRT does not charge a fee for providing this information and as required by the General Data Protection Regulation (GDPR) will respond within 40 days of receiving your request.

If you have any questions, please contact:

Mr. J K Wallace, Company Secretary, Joseph Rowntree Reform Trust Limited at the above address.